From: Rod Miles, Major (nobleshadow@yahoo.com)
To:
Date: Thu, December 10, 2009 9:29:02 AM
Subject: Host Sqdn Duties

Host Squadron duties are:

- **Provide space,** *unlock building at 0730 or 0700 depending*
- **Provide VHF Base unit,** *so we can use Tampa Repeater*
- **Provide VHF radio for air to ground in building,** *or we use a radio in vehicle in parking lot*
- **Provide Internet connection,** *or we use aircards*
- **Provide laptop and printer**
- **Check with airport to make sure there are not conflicting activities for airspace**
- **Provide any special instructions about the local airport we need to know or work around**
- **Members will need to print there own SQTRs and bring in to save time. The old SQTR form from 2004 can not be used or accepted if sign offs are completed on it. Or** *we can print onsite as long as we have internet connection and printer*
- **Group will send out email about the Group ES Evaluation Day and handle the registration process**
- **Unless a squadron member has been contacted by Group to perform a specific duty at the Training Day, they just need to register for the slot they want and do not worry about any thing else. They do not need to inquire about who is reserving the aircraft or how the aircraft are being moved or vans or anything else.**
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